



Alan Higgs Centre, Allard Way, Coventry, CV3 1HW

### **Club Electronic Timing System – What's involved?**

Below is a list of all the volunteer roles that are needed to ensure the electronic timing system is in place and can be managed at a competition. These are not all for one person to do but gives an outline of what is involved with some of the behind the scenes running of an event.

#### **Prior to the Competition**

- Setting up the timing system at the start of a competition – This involves putting the pads in the day/night before (preferable) or first thing in the morning and connecting the pads to the electronics. Approx. 30 mins of time.

#### **Competition day**

- Operating the timing system and scoreboard during galas and events. A knowledge of Quantum (the timing system used) would be a bonus but full training would be provided. The operators need to be at the competition at least 1 hour before the start of the warm up to set up equipment in the timing room, for the duration of the competition and then for an hour at the end to help with the de-rigging of the equipment from the timing room – 1-2 hours per day plus competition duration.
- Troubleshooting issues with the timing system – These are normally identified during the competition environment and would be undertaken by the timing system operators on the day of the competition.
- Advising the competition recorder on connecting meet management software to the timing system.
- Keeping calm under pressure.
- Good knowledge of computer systems, components and infrastructure would also be advantageous.

#### **End/post competition**

- Ensuring all equipment is put away in a neat and tidy way – approx. 30mins-1 hour at the end of each competition.
- Maintaining timing equipment, ensuring it is always operational – this could be done before or after competitions or in own time away from competitions. Approx. 30mins/month but as dictated.
- Reporting any faults on equipment, so it can be repaired - these would be reported to either CV Life and/or the Club to then be sorted.

There are competitions which the Club are involved in running and also other competitions that are held at the Alan Higgs Centre. It is hoped to gather a team of people together to share the load of the work above for all competitions. This team would be made up of Club members and also CV Life Staff. The club receives a fee for hiring out the equipment for competitions that are not Club competitions.

If you are interested in being involved with the Timing Team please contact Simon Sinclair on [simon.sinclair@coventry-swimming.org.uk](mailto:simon.sinclair@coventry-swimming.org.uk).